

# **TOWN OF AHOSKIE**

## **FY 2023-2024 FEE SCHEDULES**

Effective  
July 1, 2023  
through  
June 30, 2024

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## **Town Clerk and Administration Fees**

Municipalities are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the municipality and/or its citizens.

<b>Permits</b>	<b>Fee</b>
Taxicab Drive Permits	\$15.00
Peddler Permit	\$25.00
Itinerant Merchant Permit	\$100.00
Specialty Market Operator Permit	\$100.00
Yard Sale Permit – Residential	\$25.00
Yard Sale Permit – Commercial	\$50.00
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<b>Beer and Wine License</b>	
On-Premises malt beverage	\$15.00
Off-Premises malt beverage	\$5.00
On-Premises unfortified/fortified wine	\$15.00
Off-Premises unfortified/fortified wine	\$10.00
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<b>Public Records (8 ½ X 14 Maximum Size)</b>	
- 8 ½ X 11	.30 cents each
- 8 ½ X 14	.50 cents each
- Color: allowed if original was in color	.75 cents each
Larger Documents: cost will be determined based off reproduction costs.	
Personal Records (Not Town Related)	.50 cents each
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<b>Cemetery Fees and Charges</b>	
Gravesite Registration	\$10.00
Monument Placement	\$10.00

## Police Department Fees

Fingerprints	\$5.00
Speeding (Town Citation)	\$50.00
<b>Handicap Parking, Truck/Tractor Parking in a Residential Area, and Littering Tickets</b>	
First Offense	\$100.00
Second Offense	\$200.00
Third Offense	\$300.00
Precious Metal Permit (annual)	\$180.00
<b>Loud Noise/ Noise Ordinance Violations</b>	
First Offense	\$100.00
Second Offense	\$200.00
Third Offense	\$300.00
<b>False Alarm Charge</b>	
3 <sup>rd</sup> -5 <sup>th</sup> alarms	\$50.00
6 <sup>th</sup> -7 <sup>th</sup> alarms	\$100.00
8 <sup>th</sup> -9 <sup>th</sup> alarms	\$250.00
10 <sup>th</sup> and over alarms	\$500.00
Failure to Register Alarm	\$100.00
Other Civil Alarm Penalty	\$100.00
<b>Administrative Charges</b>	
Copy of Accident/Criminal Investigation Report	\$5.00
<b>Other</b>	
Basketball Goal on or Facing Road 10ft	\$100.00
Police Office Fee -Events at hourly rate	\$50.00
Circulars on Vehicles	\$100.00
Posting of Signs on Poles	\$50.00
Soliciting without a Permit	\$50.00
<b>Municipal Ordinance Violation Sheets</b>	
<b>*See Ahoskie PD Violation Sheets for Specifics</b>	
Various Parking Infractions	\$25.00
Possession/Consumption of Alcohol in Public	\$50.00
Squealing Tires	\$50.00
Failure to Obey a Traffic Officer	\$50.00
Congregation on Premises	\$50.00
Loud Cursing or Swearing	\$50.00
Curfew Violations – 2 <sup>nd</sup> offense	\$50.00
Animal Control Violations	\$30.00 -\$100.00

## Fire Department Fees

Special Permit Fees as Required by Volume V Fire Code – Enforcement by Fire Chief, Fire Marshal, or designated assistant	\$45.00 minimum
<b>Hazardous Material Emergency Charges and Special Events</b>	
Response Units (Engines, Squads – each)	\$200.00 per hour
Personnel	1.5 X hourly rate
Rental Equipment	At cost
Supplies and Materials	At cost plus 15%
<b>False/Nuisance Alarm Fees</b>	
Third False/Nuisance Alarm Fee	\$100.00
Fourth False/Nuisance Alarm Fee	\$200.00
Fifth or more False/Nuisance Alarm Fee (six month increments July-Dec & Jan-June)	\$300.00
<b>Fire Protection Plan Review Fee</b>	
Review of fire alarm/fire sprinkler plans	\$50.00 (not credited towards permit fees)
<b>Inspection of New Construction</b>	
- Up to 4,999 sq. ft.	\$60.00
- 5,000 to 9,999	\$100.00
- 10,000 to 24,999	\$150.00
- 25,000 – 49,000	\$200.00
- 50,000 to greater	\$250.00
<b>Re-inspections (New and Violations)</b>	
- 1 <sup>st</sup>	\$0.00
- 2 <sup>nd</sup>	\$100.00
- 3 <sup>rd</sup>	\$200.00
- 4 <sup>th</sup>	\$300.00
Fire Flow Test	\$10.00

## Fire Prevention Code Required Permit Fees

**Operational (fire) Permits** – allows the applicant to conduct an operation of a business for which a permit is required by the NC Fire Prevention Code. The prescribed duration of the operational permit is the same as the frequency of the state mandated fire inspection schedule for the given type of occupancy. The initial fee for an operational permit is waived if a construction permit of the same type has been issued immediately prior to the operational permit.

Amusement buildings (105.62)	\$60.00
Carnivals and Fairs (105.6.4)	\$45.00
Exhibits and trade shows (105.6.14)	\$45.00
Explosives (105.6.15)	\$100.00
Exception: Fireworks allowed by N.C.G.S. 14-414	
Flammable & combustible liquids (105.6.17)	\$60.00
Fumigation & thermal insecticidal fogging (105.6.20)	\$45.00
Hazardous Material (105.6.21)	\$60.00
Liquid or gas fueled vehicles or equipment in assembly buildings (105.6.27)	\$45.00
Private fire hydrants (105.6.35)	\$45.00
*Fee only applied if work done before permit is issued	
Pyrotechnic special effects material (105.6.36)	\$10.00
Spraying or dipping (105.6.41)	\$60.00
Temporary membrane structures, tents, and canopies (105.6.43)	\$50.00

Exceptions:

- A. Tents used exclusively for recreational camping purposes.
- B. Fabric canopies and awning open on all sides which comply with all the following:
  - Individual canopies shall have a maximum size of 700 sq. ft (65 m<sup>2</sup>)
  - The aggregate area of multiple canopies placed side by side without a fire break clearance of 12 feet (3658 mm) shall not exceed 700 sq. ft (65m<sup>2</sup>) total
  - Funeral tents and curtains or extensions attached thereto when used for funeral services

**Construction Permits** – allows the application to install or modify systems and equipment for which a permit is required by the NC Fire Prevention Code and identified in the Town Fee Schedule

Automatic fire extinguishing Systems (105.71)	\$60.00 + \$2.00 per nozzle/head
Compressed gases (105.7.2)	\$60.00
Fire alarm and detection systems (105.7.3)	\$60.00 + per initiating device
Fire pumps and relate equipment (105.7.4)	\$45.00
Flammable and combustible liquids (105.7.5)	\$100.00
Hazardous materials (105.76)	\$100.00

Exceptions:

1. Routine Maintenance
2. For emergency repair work performed on an emergency basis, application for permit shall be made within two working days of commencement of work.
3. Industrial Ovens (105.7.7) – A construction permit is required for installation of industrial oven covered
  - Routine Maintenance
  - For repair work performed on an emergency basis, application for permit shall be made within two working days of commencement of work

Private Fire Hydrants Permit Fee	\$45.00
Spraying or dipping	\$45.00
Standpipe systems with sprinkler systems	\$50.00
Standpipe systems without sprinkler systems	\$75.00
Failure to secure permit (per infraction)	\$250.00 – not including permit fee
Temporary membrane structures, tents, and canopies (105.7.12)	\$50.00
Exceptions:	
A. Tents used exclusively for recreational camping purposes.	
B. Fabric canopies and awning open on all sides which comply with all the following:	
-Individual canopies shall have a maximum size of 700 sq. ft (65 m <sup>2</sup> )	
-The aggregate area of multiple canopies placed side by side without a fire break clearance of 12 feet (3658 mm) shall not exceed 700 sq. ft (65m <sup>2</sup> ) total	
-Funeral tents and curtains or extensions attached thereto when used for funeral services	

### Planning and Zoning Fees

The following fees are non-refundable unless otherwise noted:

Plan Review: Home Occupation Application	\$25.00
Plan Review: CAMA Land Use Plan	\$25.00
Plan Review: Recombination/Exempt/Easement Plats	\$50.00
Voluntary Annexation Petitions	\$600.00 (plus map amendment fee if approved)
Street Closing Petitions	\$500.00
Zoning Verification Letter	\$25.00
Rezoning Request (Plus map amendment fee)	\$400.00 + \$50.00 per acre
Special Use/Variance/Appeal Permits	\$500.00
<b>Zoning Permits</b>	
- Fences, Sheds, Porches	\$25.00
- Single Family (New, Add, Reno)	\$50.00
- Multi Family (New, Add, Reno)	\$100.00
- Commercial (New, Add, Reno)	\$250.00
Vested Right Application	\$100.00
<b>Plan Review</b>	
- Residential	\$100.00
- Commercial	\$250.00
<b>Subdivisions</b>	
Major Subdivision	
- Sketch Plan	\$150.00 per lot
- Preliminary Plan	\$200.00 per lot
- Final Plan	\$50.00 per lot
Minor Subdivision	
- Review	\$200.00 per lot
Subdivision Modification/Revisions	\$200.00 per lot

<b>Sign Permits</b>	
- First Sign Permit	\$100.00
- Permanent Each Additional Sign	\$50.00
- Temporary (30 Day) Permit	\$50.00 + \$1.00 per sign
- Electric Signs	\$45.00
<b>Telecommunication Facilities (Large Scale)</b>	
- Cell Tower Special Use Permit	\$755.00 + \$50.00 per acre
- Site Plan review (1 <sup>st</sup> two are included)	\$200.00 + \$50.00 per acre
- Site Plan Re-Review	\$100.00
- Plan/site Plan Modifications	\$100.00
- Site Plan Extension	\$100.00 + \$25.00 per acre
- Development Agreement	\$2,000.00
- Land Use Plan Text & Map Amendment	\$200.00 + \$50.00 per acre (Maximum of \$2,000)
Consultant Fee (Attorney, Engineer, Etc) – Actual cost plus 10% administration costs	
*When a rezoning request will affect more than 50 different adjacent property owners, and a newspaper add is required, the applicant will be assessed the advertisement fee.	
**For expansions/Additions/Accessory Structures on sites owned or lease by a public agency greater than 58 acres, only the development impact area will be factored into the per acre portion of the plan review fee.	

### **Building Inspection Fees**

<b>Building and Trade Permits</b>	
<b>Manufactured Homes – Building Permits</b>	
- Single Wide	\$80.00
- Double Wide	\$100.00
Houses Moved Onto Lots (Base Fee)	\$225.00
<b>Residential Homes – Building Permit</b>	
- 2,000 square feet and under	\$60.00
- Over 2,000 square feet	\$75.00
<b>Commercial (Calculated on Cost per Trade)</b>	
- \$0 - \$2,500	Trade Fee
- \$2,501 - \$25,000	\$175.00
- \$25,001 - \$50,000	\$338.00
- \$50,001 - \$100,000	\$661.00
- \$100,001 - \$200,000	\$1,305.00
- \$200,001 - \$350,000	\$2,259.00
- \$350,001 - \$500,000	\$3,200.00
- \$500,001 - \$750,000	\$4,205.00
- \$750,001 - \$1,000,000	\$5,305.00
- \$1,000,001 and up	\$2.30 per \$1,000 over 1 million
- Over \$25,000,000	Actual cost based on \$45/hr
Insulation Permit	\$60.00

<b>Accessory Building Structures</b>	
- Base Fee + (Built on Lot)	\$60.00
- Trade Fees (Electrical, Plumbing, Mechanical)	\$60.00
<b>Farm Accessory Buildings</b>	
- Trade Fees (Electrical, Plumbing, Mechanical)	\$60.00
<b>Trade and Other Fees</b>	
- Building	\$60.00
- Electrical (Minimum Fee)	\$.25 cent per amp (minimum \$55.00)
- Plumbing	\$60.00 (1 bathroom & 1 kitchen)
	\$65.00 (1 unit)
	\$60.00 for each additional unit
- Mechanical	\$60.00
<b>Other Fees</b>	
Service Charge	\$55.00
Temporary Service Pole (required for all projects)	\$60.00
30 Days Conditional Power (required new const)	\$60.00
Swimming Pool	10 GDP/capacity person – per NC Plumbing Code
- Base Fee	90.00
- Trade Fees (Electrical & Plumbing)	\$60.00
Inspections NOT associated with building permit	\$55.00
Demolition Permit (Residential & Commercial)	\$100.00
Construction Without Property Permit	\$250.00 per infraction
Residential Rehabilitation (repair, renovations, alterations)	\$60.00 minimum trade
Moving Permit Fee	
- Less than 1500 square feet	\$100.00
- Larger than 1500 square feet	\$.10 per sq. ft. rate w/ minimum of \$150.00
Shell Buildings/Special Permits	
- Non-Residential Building Includes Found	\$0.045 - \$175.00
- Non -Residential (Elect, Plum, Mech) Includes Rough-In Slab only	\$0.015 each - \$55.00 each
*To finish shell, include add'l building permit	
<b>Non Code compliant residential structures such as carports, lawn sheds, gazebos, tents, etc do not require a building permit or inspection but Zoning permit is required.</b>	
<b>**These cannot pass a code inspection but still require a zoning permit. Any building larger than 12' in any dimension is required to be code compliant and requires a building permit and inspection and needs engineered plans rating it a 100 mph wind.</b>	
<b>Plan Review Fees</b>	Non-Refundable not counted towards other fees
- Residential (BEPM) 1 & 2 Family only	\$0.00

- Commercial (BEPM) \$30,000 – 200,000	\$100.00
- \$201,000 – 370,000	\$200.00
- \$371,000 and up	\$300.00
<b>Administrative Fees</b>	
Revise Plans (per permit)	\$60.00
Reinstate Permit (per permit)	\$60.00
Duplicate Building Record Card	\$20.00
Homeowners Recovery Fund	\$10.00
Penalty: Occupying building before Certificate of Occupancy Issued	\$100.00
Archive Research (\$25 per hour)	\$100.00 minimum
<b>Inspection Fees (BEMP)</b>	
Re-inspection (first time)	\$0.00
Additional trip (per trade)	\$60.00
Special Request Inspection/After Hours	\$100.00 per hour, 2 hr minimum - \$200.00
<b>Refund Policy on Permits Issued</b>	
- After six months	\$0.00
- Before six months	\$60.00
<b>Code Enforcement</b>	
Lot Clearing and Mowing	\$75.00 per hour plus \$100.00 Administrative Fee
Nuisance Abatement	\$75.00 per hour plus \$100.00 Administrative Fee
<b>PERMIT FEES DOUBLED IF WORK STARTED BEFORE PERMIT IS SECURED</b>	

#### **Construction Inspection Service Fees**

First acre (or part thereof) of development	\$200.00
Each additional acre (or part thereof)	\$100.00 per acre
Minimum Inspection Fee	\$200.00
Re-inspection Fee – Per side visit for Interim, Final, Warranty and Proof Roll Inspections	\$50.00 each

To be applied to all Site Plans and Subdivision Plans that involve infrastructure installations. Construction Inspection services to cover: potable water, sanitary sewer, storm drainage, roadway, sidewalk facilities, and enforcement of State Erosion Control regulations.

Fee to be paid prior to receiving Erosion Control or Water and/or Sewer Extension Permit(s) and includes initial side visit and one follow-up inspection.

#### **SOIL EROSION AND SEDIMENTATION CONTROL CIVIL PENALTIES**

Any person who violates any provisions of the Town of Ahoskie's Soil erosion and Sedimentation Ordinance, or rules or orders adopted or issued pursuant to this ordinance, or who initiates or continues a land-disturbing activity for which an erosion control plan is required except in accordance with the terms, conditions, and provisions of an approved plan, is subject to a five thousand dollar (\$5,000) civil penalty per day of continuing violation (G.S. § 113-A-64).

### Recreation Fees

The rental fee and security deposit are due and payable to the Town of Ahoskie on the day of the application. Security deposits apply to both resident and non-resident events and are returned within twenty-one days after a satisfactory inspection of the facility by Town Staff.

<b>Ahoskie Gymnasium</b>		
Not for Profits (501C3 Required)	\$100.00 a day	
- \$100.00 security deposit	(no fees or admissions charged)	
Private & Commercial	\$400.00 for 4 hours or	
- \$200.00 security deposit	\$600.00 for 8 hours	
Key Fob Deposit	\$25.00 – refundable when key fob is returned	
Concession Stand Rental (when applicable)	10% due from net proceeds back to Town	
<b>Amphitheater Area</b>		
In-Town Residents		Non-Residents
Amphitheater Area B	\$250.00 per day	\$350.00 per day
Large Picnic Shelter Area D (holds 100 people)	\$250.00 per day	\$350.00 per day
Small Picnic Shelter Area E or G (holds 200 people)	\$150.00 per day	\$250.00 per day
Other Areas (no shelters)		
- Area A, C, or F	\$100.00 per day	\$200.00 per day
Special Rate "Gate to Gate" Lakeview Drive and Edgewood Circle	\$650.00 per day	\$1,300.00 per day
Security Deposit for Full Park Rental	\$300.00 per day	\$300.00 per day
Event Security Fee (Ahoskie PD only)	\$50.00 per hour	\$50.00 per hour
Softball/Baseball Field Rental	\$75.00 per day per field	
Soccer Field (Located beside the Gym)	\$200.00 per day	\$400.00 per day
<b>No Man's Land Rental</b>		
	\$25.00 per day	
- Electricity Fee	\$15.00 per day	
Special Events – Road Closures	\$50.00 per hour per Ahoskie PD officer *minimum of 2 officers	

**\*Payment in full will be required at the time of reservations.**

**\*Cancellation made more than 48 hours in advance will result in a refund less the administrative fee of \$25.00.**

**\*\*All applications are subject to review by the Ahoskie Police Department. Some events may require the presence of an Ahoskie Police Officer for security reasons. The Ahoskie Police Department has sole discretion on whether or not security is necessary for the event. With such an event, a uniformed Police Officer with jurisdiction in the Town of Ahoskie must be utilized. The event security fee may change without notice. Once the application is made and approved, the group will be notified of any applicable security fees. If applied, the security fees are due no later than ten (10) days prior to the event or program. Once the fee has been paid, the rental permit will be issued. If security fees are not paid, the group forfeits their reservation. The Town reserves the right to waive fees that are in its best interest. All fees are subject to review and change.**

**\*Not for Profit (501C3) where no fees or admissions are charged, and Town Staff are allowed one (1) rental per year (of 1 facility) at 25% reduction as long as the facility is returned clean in good order.**

### **Sanitation Fees**

Bulky Waste and Brush Volume-Based Fee:	
Building Materials	Not picked up by contractor or Town
Bulky Waste	Every Wednesday **Free with basic service
Brush	First Cord **Free with basic service Subsequent cord (or fractions thereof)

### **Landfill Disposal Fees**

Landfill Tipping Fee (Contingent on County Fees)	\$54.95
Monthly Residential Rates:	
Residential – One (1) 96-Gallon Container	\$26.00 per container
- One (1) Recycle Container	Free
- Additional trash container (Max of 2)	\$26.00 per container
- Additional Recycle Container	\$5.00 per container
Monthly Small Business Rates:	
Small Business Customer – One (1) 96-Gallon Container	\$36.00
- Additional trash container (Max of 4)	\$36.00 per container

### **Water & Sewer Fees**

Impact Fee	\$200.00
<b>Water and Sewer Fixed Rates</b>	
Water - Residential – In Town (Fixed)	\$13.98 + \$5.32/1000 gallons
Water - Commercial – In Town (Fixed)	\$15.27 + -\$5.32/1000 gallons up to 5,000 -\$6.72/1000 gallons 5,001 – 10,000 -\$7.43/1000 gallons 10,001 +
Sewer- Residential – In Town (Fixed)	\$26.68 + \$7.05/1000 gallons
Sewer - Commercial – In Town (Fixed)	\$27.95 + -\$7.05/1000 gallons up to 5,000 -\$8.32/1000 gallons 5,001 – 10,000 -\$9.59/1000 gallons 10,001 +
<b>Sewer Rehabilitation Program</b>	
Residential	\$6.47 per month
Commercial	\$11.69 per month
Residential Buildings Only	Based on fixtures per unit
Call Back Fee – Each Event	\$50.00
After Hours Reconnection Fee	\$50.00
Credit Report Application Fee (cost to run credit report for deposit waiver)	\$16.00
<b>Utility Deposits</b>	
Homeowner	\$75.00
Commercial	\$200.00
Rental	\$200.00

Meter Testing Fee	Fees will vary based off each time meter is tested
Meter Upsize/Downsize	Parts & Labor
Fire Hydrant Tampering	\$500.00
Water Meter Stealing/Tampering	\$75.00 for Residential and Commercial
Electronic Wiring Replacement Fee	\$100.00
1 <sup>st</sup> Late Penalty (17 <sup>th</sup> )	\$20.00
2 <sup>nd</sup> Late Penalty (25 <sup>th</sup> )	\$45.00
New Account Service Charge	\$30.00 (\$55.00 after work hours)
Account Transfer Fee	\$50.00
Returned Check/Credit Card Fee	\$35.00
Septic Tank Haulers	\$50.00 per load
Sewer Non-Significant Industrial User Permit Fee	\$100.00
Sewer Non-Significant Industrial Sewer	\$100.00
Equipment Use Fee	
Sewer Jet Fee (New Machine)	
- Inside Town Limits	-\$200.00 per hour + wage
- Outside Town Limits	-\$400.00 per hour + wage
Camera Location Fee	\$88.00 per hour + wage
Temporary Construction Service Charge	\$40.00

#### Water Tap/Meter Fees

Water Meter Size	Base Cost	Street Bore/Cut	Meter	Meter/Meter
3/4"	1000	1200/1400	300	160
1"	1200	1400/1600	400	260
1 1/2"	Cost Plus Labor	Cost Plus Labor		
2"	Cost Plus Labor	Cost Plus Labor		

\*All meters will be radio read meters  
\*\*Outside Town Rates are 200% if above rates

#### Sewer Tap Fees

Meter Size	Cost
4" Tap	\$600.00
4" Line Street Cut	\$1,100.00
4" Line Street Bore	\$900.00
4" +	Actual Cost Incurred by Town plus 25%
4" + Street Cut	Actual Cost Incurred by Town plus 25%
4" + Street Bore	Actual Cost Incurred by Town plus 25%